

Garozzo's Inc.

This agreement is made and entered into as of _____, by and between Garozzo's Inc. and _____ (hereinafter, may be referred to as Group or Party).

Description of Function: _____ Number of People: _____

Day: _____ Date: _____ Time: 6:00/8:00 (Circle one)

Food Package: _____ Bar Service: Beer/Wine, Host, Cash Bar, Other (Circle one)

Contact Name: _____ Bar Other: _____

Contact Phone Day: _____ Evening: _____ Fax: _____

Email Address: _____

Credit Card # _____ Expiration: _____ Zip code: _____

May be used for deposit, final bill after event has taken place or if damage is caused to the restaurant or banquet facilities.

Notes: _____

Deposit and Room Rental Policies

The room deposit fee of \$200.00, guarantees requested function date. The deposit is *non-refundable* and will go towards the final cost of Groups' event.

It is further understood Group agrees to a room rental fee of \$200.00, which will be included on the final bill for parties. For the small half of the room you agree to a \$500 minimum bill Sunday-Thursday. Friday and Saturday nights there will be a \$750 dollar minimum for the bill. For the Large half of the room the minimum is \$750 Sunday-Thursday, \$1000 Friday and Saturday. For the whole room it is a minimum of \$1250 Sunday-Thursday and \$1750 Friday and Saturday. Garozzo's reserves the right to assign and change specific banquet/meeting rooms. It is agreed that no sign, banner, or display shall be affixed to any part of the banquet rooms or restaurant. Any damages caused to the walls, fixtures, or carpets will be billed and charged to the individual or group reserving the room.

Attendance Policy

The number of guests attending Groups particular function will determine room size. Therefore, Garozzo's requires a 90% minimal guarantee of Group's initial projected attendance as stated on page one of this contract. The banquet manager must be notified of the Party's exact attendance 3 business days prior to function. Failure to contact Garozzo's implies the original attendance given is correct. Food will be prepared and room/rooms will be assigned according to initial count of guests.

Payment Policy

Group agrees to pay for function in full, the day of the event. Group is aware that a gratuity of 20 %

will be added to the food, liquor, and tax portion of the bill. All room and bar rentals, service charges and gratuities are taxable items. Menu prices are subject to change.

Cancelling Policy

If Group decides to cancel the party or event, a written notice should be received by the banquet manager 10 days prior to the event's scheduled date. At cancellation, Group will then forfeit rental deposit. If no notice is received, Group is responsible for the event's entire bill.

Food and Beverage Policy

Due to licensing and insurance requirements, all food and beverage to be served on Garozzo's property must be supplied and prepared by Garozzo's. In addition, no remaining food or beverage shall be removed from the premises. At the conclusion of the function, such food and beverage for buffet service only. (excluding wedding cake), becomes the property of Garozzo's. There will be a \$2 charged per person for cutting of the cake.

Final menu selections must be submitted to the banquet manager 10 days in advance, otherwise selected items cannot be guaranteed.

Property Policies

Group agrees and acknowledges that Garozzo's Restaurant will not be responsible for the safe keeping of equipment, supplies, or other valuable items left in the banquet rooms or anywhere on Garozzo's property, other than restaurant's safe. Group agrees that it will be responsible to provide security of any such aforementioned items and hereby assumes all responsibility for loss thereof.

Group shall indemnify, defend, and hold harmless Garozzo's and its officers, directors, affiliates, and employees from and against all demand, claims, and damages to persons and/or property.

In witness whereof, Garozzo's and Group or Party have executed this Agreement in manner and for sufficient to bind them as of the date and year set forth on page one of this Agreement.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _Manager

Date: _____

Date: _____